

BOWLS VANCOUVER ISLAND NORTH AND POWELL RIVER

POLICIES AND PROCEDURES

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1.0 MISSION STATEMENT (revised 2012)

The purpose of the association is to foster the growth and development of the sport of lawn bowling while encouraging the friendly rivalry, cooperation and personal consideration that preserves the finer traditions of our sport.

To achieve this we will:

- a) work closely with our member clubs;
- b) maintain a positive working relationship with BowlsBC;
- c) support the formation of new clubs in our area;
- d) conduct games, tournaments and playdowns to provide opportunity for more players to compete at provincial, national and higher levels;
- e) support the development of high quality playing surfaces within our zone;
- f) provide support to the clubs in the development of players, coaches and umpires;
- g) recognize and reward outstanding contribution to our sport from within our zone;

2.0 AFFILIATION DUES (revised 2011)

Dues are \$5.00 per club member and are payable by May 31 of the current year. A reminder will be sent to each club in early May.

3.0 BOARD OF MANAGEMENT (revised 2011)

The Executive includes: President, Vice President, Secretary, Treasurer and Past President.

Additional members may include up to five Directors responsible for:

- Games (zone tournaments)
- Player Development (coaching)
- Officiating (umpires)
- District representative to BowlsBC
- An additional director may be appointed at the discretion of the executive.
- A representative to the BC Senior Games may be appointed as an adjunct to the Games committee; and serve at the discretion of the Board.

4.0 TERM OF OFFICE

- 4.1 All executive positions are to be elected by a quorum of the members present at the Annual General Meeting.
- 4.2 The President, Vice President and Past President serve a term of one year.
- 4.3 The Secretary and Treasurer serve a term of two years and are elected in alternate years. It is considered that these positions should overlap to provide for continuity in the operation of the zone.
- 4.4 Directors may serve a term of one to two years and may serve longer terms, at the discretion of the board

5.0 ROLES & RESPONSIBILITIES (revised 2011)

5.1 President:

- 5.1.1 to develop and maintain a positive working relationship with the clubs in our zone;
- 5.1.2 to develop and maintain a positive working relationship with BowlsBC;
- 5.1.3 to develop and maintain positive working relationships with other recreational groups in our zone;
- 5.1.4 to conduct/attend zone meetings (AGM,SAGM, other board meetings as required);
- 5.1.5 to support/assist Vice President in duties:
- 5.1.6 to identify opportunities to recognize outstanding contribution to lawn bowling within our zone.

5.2 Vice President:

- 5.2.1. to support the president in carrying out duties;
- 5.2.2 to maintain/support ongoing Zone projects;
- 5.2.3 to support the Treasurer and Secretary in the performance of their duties:
- 5.2.4 other duties as assigned.

5.3 Past President:

- 5.3.1 to ensure that new Executive members understand their roles/responsibilities;
- 5.3.2 to maintain positive working relationships with the clubs in the zone;
- 5.3.3 to maintain positive working relationships with key community groups;
- 5.3.4 to Chair the Nominating Committee;
- 5.3.5 other duties as assigned.

5.4 Secretary:

- 5.4.1 The secretary serves a term of two years (Bylaw 7.3)
- 5.4.2 conducts the correspondence of the club;
- 5.4.3 issues notices of meetings of the board and general meetings;
- 5.4.4 keeps minutes of all board and general meetings;
- 5.4.5 has custody of all records and documents of the zone except those required to be kept by the treasurer;
- 5.4.6 notifies BowlsBC on or before December 15, of the names, addresses, telephone numbers and email addresses of the board for the coming year;
- 5.4.7 initiates the process for nominating the BowlsBC Volunteer of the Year award prior to the deadline of Dec. 31.
- 5.4.8 arranges the printing of the annual roster booklet

5.5 Treasurer:

- 5.5.1 The treasurer serves a term of two years (Bylaw 7.3)
- 5.5.2 keeps the financial records;
- 5.5.3 renders financial statements and interim or final budgets to the board and member clubs when required;
- 5.5.4 receives all monies payable to the association and deposits them in the name of the association in a chartered bank or trust company duly authorized by the executive;
- 5.5.5 pays all accounts and bills of the club by cheque signed by any two (2) of those with signing authority;
- 5.5.6 sends annual dues notices to each members club;
- 5.5.7 performs other duties applicable to the office.

5.6 Director of Games:

- 5.6.1 to plan and conduct meetings each year to ensure that the Zone games occur in a timely way
- 5.6.2 to coordinate playing schedule for club, open and Provincial tournaments to ensure bowlers in the zone have as much access to these tournaments as possible
- 5.6.3 to ensure that the clubs have the information and resources required to run zone tournaments
- 5.6.4 to ensure that awards, medals and trophy's are available

5.7 Director of Player Development:

- 5.7.1 to work with the club coaches to identify the training needs in the zone
- 5.7.2 to support the clubs in developing strategies for player development
- 5.7.3 to assist in acquiring resources to meet the development needs
- 5.7.4 to deliver training as required
- 5.7.5 to evaluate training programs, training resources and the results of training to ensure that player development needs are being met

5.8. Director of Officiating:

- 5.8.1 ensure the zone has sufficient umpires to meet annual demand;
- 5.8.2 maintain records of umpire activity each year.
- 5.8.3 arrange for the testing of prospective umpires and update umpire credentials;
- 5.8.4 maintain a positive working relationship with BowlsBC;
- 5.8.5 stay current with ongoing developments related to the Laws of the Sport of Bowls.

5.9. Zone Representative to BowlsBC:

- 5.9.1 represent the views and concerns of the zone to BowlsBC
- 5.9.2 keep zone members informed about the issues raised, decisions affecting and business transacted at BowlsBC meetings.

6.0 HANDLING OF RECORDS:

- a) The Vice President will retain a record of their activities; meetings attended, project status reports, issues/opportunities etc until their term as Past President is completed. These records should serve as part of the orientation of each incoming Vice President. These records should then be passed on to the latest incoming Vice President
- b) All other board members should review and turn over their records and turn over their records to their successor.

If a situation which is not covered in the bylaws or policies arises, the executive will seek guidance from the Bowls BC bylaws and policies, deal with it, and then recommend to the members a course of action which will not necessarily set a precedent.

(Bylaw 7.6)

7.0 NOMINATING COMMITTEE:

A nominating Committee is established annually under the chairmanship of the Past President and includes at least two members from different clubs (Bylaw 8.1a)

The intent is to have names of candidates interested and available to serve should the club next in rotation not have a suitable candidate to serve or should a member of the executive or a director be unable to perform their duties.

The nominating committee prepares a slate of nominees for the position on the board becoming vacant for consideration by the members.

- 7.1 A call for nominations is made prior to the AGM
- 7.2 A request for nominations for Vice President is made to the club next in the rotation.
- 7.3 Nominations may be made by members at large. Such nominations must be received by the nominating committee prior to the AGM.
- 7.4 Nominations may also be made by the nominating committee
- 7.5 Additional nominations may be made from the floor at the AGM.
- 7.6 Nominees must indicate their willingness to serve.

Any executive member having completed their term of office is eligible for nomination, except the president who may serve only one consecutive term of office. (Bylaw 8.1.c)
The report of the nominating committee is circulated to all board members and member clubs with the notice of meeting. (Bylaw 8.1.d)

8.0 ROTATION OF THE VICE PRESIDENCY:

Serving of the Zone Board of Management as Vice president entails accepting a responsibility to perform certain duties over a period of one year. It is expected that the incumbent will then assume the Presidency for another period of one year and that position to be followed by a term of one year as Past President. The responsibility represents an opportunity to learn and grow as an individual and to contribute to the bowlers in our zone and to our sport.

To ensure an equitable opportunity for all clubs in the zone to serve on the board a **Rotation of the Vice Presidency** has been agreed to by all the clubs in 2000 and revised in 2006. The order of rotation is:

Nanaimo
Qualicum Beach
Port Alberni
Powell River
Parksville
Beban Park
Courtenay

Selection Criteria (added 2012)

The clubs should consider the following **criteria** when nominating a candidate for the position of Vice President

The candidate should:

- have 3-5 years of bowling experience, preferable at the zone level;
- have (meaningful) experience at running meetings;
- be willing to commit to the three years of service;
- should be familiar with the Laws of the Sport of Bowls;
- have served as a volunteer at the club level and be somewhat familiar with the operation of the club Board of Directors.

Each club should forward the names of any member who meets the above criteria to the Chair of the Nominating Committee by the end of September in each calendar year in order to ensure the work of the zone can be carried out if for some reason an Executive position needs to be filled out of order.

9.0 ZONE MEETING DATES:

The zone AGM and SAGM should whenever practical, follow those of BowlsBC.

10.0 SIGNING AUTHORITY:

All cheques, contracts must be signed by any two of: President, Vice President, Treasurer, Secretary and Past President. Additionally, a member of the home club of the Treasurer is authorized to sign (Eff. April 2006)

The Treasurer may authorize transactions on cheques of \$200.00 or less (Eff. May 2009)

11.00 REPRESENTATION AT BOWLS BC:

Each member club is entitled to one voting delegate at the BowlsBC Annual General Meeting (AGM) and the BowlsBC Semi-Annual General Meeting (SAGM)

Reasonable travel expenses, not including food, will be paid for representatives attending these meetings.

12.00 ROSTER

The names, phone numbers and email addresses of each club president, secretary, treasurer and games chair are to be submitted to the secretary not later than December 31 of the current year

13.00 GAMES: GENERAL INFORMATION

13.1 The North Island and Powell River Board of Management (known as the Zone) will conduct several tournaments each year to determine Zone Champions. These tournaments are:

- the Men's and Ladies Singles
- the Novice Men's and Ladies Singles;
- the Mixed Pairs
- the President's Cup.

13.2 **Games Committee:** shall consist of Zone Games Director, who will chair the committee, plus the Games Chairs from each of the member clubs.

The mandate of the Games Committee is to;

- Coordinate the playing schedule for Open Club, Zone and Provincial tournaments to ensure bowlers in the Zone have as much access to these tournaments as possible.
- Prepare and issue Conditions of Play (Appendix A) and Tournament Formats (Appendix B) for the Zone Tournaments.
- Annually review the content of this Zone Policy and Procedure Manual that impact Games and, if agreed, recommend changes to the Board.

13.3 **Replacement in Zone Tournaments:** no replacement will be allowed for previous year's winners, if they do not compete. (AGM Mar. 12/05)

13.3 **Subsidies:** There will be no subsidy for zone winners entering the provincial playdowns (AGM Mar.12/05)

14.0 HOST CLUBS FOR ZONE TOURNAMENTS

14.1 Zone Tournament Host Club Responsibilities

Host clubs in the Zone will conduct the tournaments to an acceptable level of quality. The areas of acceptable quality include:

- Having adequate facilities, in close proximity to the green, such as shelter from the elements, washrooms, a clubhouse, seating for players and spectators.
- That the playing surface is of sufficient quality, pace, evenness across all rinks, to allow competitors to compete equally.
- When players are expected to stay overnight, lunch, and if required, supper should be available at the player's cost.
- The Host Club Games Chair will either act, or appoint another person, as tournament drawmaster who will be responsible to :
 - Ensure the games are run according to the Zone Conditions of Play and Format.
 - Arrange with the Zone Director of Officiating for umpires.
 - Post a copy of the Conditions of Play and Tournament Format at the venue.
 - Arrange for certified markers for the singles events.
 - Allocate rinks for each game.
 - issue scorecards to each team
 - Record and tabulate scores, game points and set points for sets play and ends won for non-sets play.
 - Present Zone supplied medals and trophies at the conclusion of the event.
 - Arrange for engraving of plates for medals and trophies and provide them to the winning clubs. (Expenses will be reimbursed by the Zone)

Annual Rotation of Zone Tournaments

The Zone Tournaments are to be hosted, until the year 2021, as set out in the following table:

YEAR	PRESIDENT'S CUP	NOVICE SINGLES	SINGLES	MIXED PAIRS
2014	Port Alberni	Qualicum	Qualicum	Nanaimo
2015	Powell River	Parksville	Parksville	Port Alberni
2016	Parksville	Port Alberni	Port Alberni	Qualicum
2017	Courtenay	Nanaimo	Nanaimo	Parksville
2018	Nanaimo	Powell River	Powell River	Courtenay
2019	Qualicum	Courtenay	Courtenay	Powell River
2020	Port Alberni	Parksville	Parksville	Nanaimo
2021	Powell River	Qualicum	Qualicum	Port Alberni

15.00 REIMBURSEMENT

Travel:

- 15.1 Mileage will be paid for one vehicle per club attending semi-annual and annual meetings one way only.
- 15.2 People attending Games, Coaching, and Greens meetings will be reimbursed only when the zone chair of that committee calls the meeting. In certain circumstances more than one vehicle will be paid (e.g. more than four umpires or coaches attending a session from one club.) However, single drivers (one in a vehicle) will not be reimbursed if they could have travelled with other club members.
- 15.3 Executive members will be reimbursed mileage for all executive and zone meetings they are required to attend. However, executive members belonging to the same club will be reimbursed for ONE car only.

- 15.4 Powell River Ferry fare and mileage will be reimbursed ONE way only. (SAGM March 26/11)
- 15.5 Other officials required to travel for Zone tournaments will be reimbursed as outlined in 15.1 to 15.6.
- 15.6 Reimbursement for the foregoing is contingent on submission of a written expense form to the treasurer prior to the Zone year end. The current treasurer is willing to accept emails from participants. She will verify the information, fill in the expense form and sent out the cheque(s).

OFFICIATING

The current remuneration for umpires officiating at zone tournaments is: \$10.00 per game + lunch + mileage (one way). (AGM Nov 8/08)

16.00 Mileage (in km) Chart for BVIN&PR: (AGM Nov.23/02)

		Port				Powell
	Nanaimo	Alberni	Parksville	Qualicum	Courtenay	River
Nanaimo	0	84	36	47	108	108
Port Alberni	84	0	50	45	106	106
Parksville	36	50	0	11	73	73
Qualicum	47	45	11	0	62	62
Court. + PR	108	106	73	62	0	0

The current rate is \$.50/kilometre, one way only. (AGM April 8/06)

17.00 CODE OF ETHICS

The bowler must act with integrity in performing all functions as a bowler and club member and as a member of any bowls executive, including club, district association and Provincial levels.

17.1 Conflict of Interest

The bowler must avoid all conflict of interest or appearance of conflict of interest by indicating publicly any personal and/or monetary interest in questions to be decided, and by subsequently withdrawing from the decision making process on the point of issue.

17.2 Respect for Coaches

The bowler should welcome advice from NCCP coaches in order to be well prepared for the good running of bowls games and matches for the benefit of all.

17.3 Athlete's Interest

The bowler should always try to act in the best interest of the development of bowls and bowlers in the Province.

17.4 Respect of the Rules

The bowler must accept both the letter and spirit of the Laws that define and govern the sport.

17.5 Respect for Officials

The bowler must accept the role of officials in providing judgment to endure that competitions are conducted fairly and according to the established Laws.

17.6 Responsibility to other Bowlers

The bowler's conduct towards other bowlers should be characterized by courtesy, good faith and respect as well as helpfulness.

Etiquette of Bowls

1. Dress appropriately for all games and meet dress requirements as laid down by games organizers.
2. Compliment your opponent on a good shot.
3. Admit a fluke with grace.
4. Stand still when a player is on the mat.
5. Do not talk or make a noise behind the mat when a player is about to deliver a bowl.
6. Remain behind the mat or behind the head when it is not your turn to play. *Always remember that as soon as your bowl has come to rest, possession of the rink passes to your opponent.*
7. Keep to your own rink. Do not become a wanderer and distract other bowlers. Walk down the centre of your rink when you are changing ends.
8. On sunny days be aware of your shadow. Do not let it neither mask the jack nor permit it to fall in front of the mat when a player is about to bowl.
9. Try to avoid obscuring boundary pegs, rink plates or rink markers.
10. Never criticize your opponent, the greens or your own team members. If you cannot say anything positive do not say anything at all.
11. Pay attention to the game. Nothing can be more frustrating to your team-mates than to have them feel that you are not giving your full attention and best efforts to the game by your lack of concentration. Save your socializing until after the game.
12. Always appear to be enjoying the game.
13. Stand well back from the head when drive shots are being played and warn others on adjacent rinks of the fact.
14. Greet your own team members and opponents at the start of the game and congratulate or compliment them at the end of play. Shaking hands before a match and at its conclusion is part of the fine tradition of the game.
15. Learn the Laws of the sport and abide by them.
16. Be a gracious winner and loser.

***-Reprinted from Grasslines
-A Players Handbook, p 24
Written by Dorothy Macey***

APPENDIX A

CONDITIONS OF PLAY FOR ZONE TOURNAMENTS

These Conditions of Play apply to all Vancouver Island North and Powell River Zone tournaments, specifically, The President's Cup, Men's and Ladies' Singles, Men's and Ladies' Novice Singles and the Mixed Pairs Championships.

Entry into Zone tournaments:

Participation in Zone tournaments is open to all members of the seven clubs in the Zone, but is generally restricted to a number of teams per club per tournament. In addition, for the Men's Singles, Ladies' Singles and Mixed Pairs the previous year's winners will have an automatic entry into the tournament. In the Mixed Pairs Tournament the previous year's silver medal team may also be asked to enter if other entries total an odd number;

Each club decides who will represent them in Zone tournaments; it is the responsibility of the clubs' Games Chairs to check player eligibility. A novice is a person who has never bowled before at any club in Canada, or in another country, and who started bowling after August 1 of the previous year;

For the President's Cup, a club and Zone Board entry of two teams of Mixed Triples is required; at least four of each entry of six players must be current Board members

For each of the Men's Singles, Ladies' Singles, Men's Novice Singles and Ladies' Novice Singles only one entry per club per tournament will be accepted

For the Mixed Pairs two entries per club will be accepted

Each club's Games Chair enters their teams with the Zone Director of Games who in turn notifies the Games Chair of the host club;

Deadline for entry to the Zone Director is one week before each tournament

If there are an odd number of entries in any tournament, the host club may be asked to enter a second player or team to complete the draw. If there is a late cancellation, the host club's extra player or team will be asked to withdraw.

Laws of the Sport

All games in Zone tournaments will be played in accordance with the current edition of the *Laws of the Sport of Lawn Bowls*, except where varied by these Conditions or the published Format of Play.

Code of Conduct:

Players will respect the policies of the host club regarding alcohol and smoking

Should an infraction of the alcohol and smoking policy occur, the respective skip and player will be notified. Upon a further occurrence the offending player will be subject to a fine of \$100.00, to be immediately levied towards that player. If the player persists in violating this policy, and the fine has already been levied, the player shall be disqualified from further play during the current event.

Verbal abuse of an opponent or official will not be tolerated. When profanity is used, the offending player will be subject to a fine of \$100.00, for a first offence and any further occurrence will cause suspension of the player from further games during the current championships. It is the responsibility of the offending player to ensure that the fine is paid immediately, before the next round commences.

Should a participant in a zone competition not complete their scheduled games for reasons other than illness or accident, he/she/they will be disqualified from zone competitions for the remainder of the year and the following year.

Dress code

White and/or creams and/or team colours are permitted. When colours are worn, all members of a team must be dressed the same. In the event of inclement weather there is no restriction in the type or colour of overwear.

Footwear may be of any colour. It shall be flat soled (no separation between the front sole and the heel) with tread to be no more than 6 mm and shall have no raised heel.

Bowling Aid Devices

The use of purpose made devices such as Ubi_Launchers or Bowling Arms to assist bowlers who have difficulty bending down to deliver a bowl is permitted in Zone tournaments.

Trial Ends.

Two trial ends of two bowls per player will be available to all teams/players before the first game in a tournament. No other trial ends will be permitted except prior to a gold medal playoff where trial ends will be permitted

Dead Ends.

As a result of a dead jack:

- In singles sets play, the jack will be re-spotted in accordance with Law 15.5
- In non-set play, the jack is not re-spotted; the end is considered a played end with no score to either team, except in the final end of a game where the end is to be replayed.

In sets and non-sets play, a dead end for any reason other than a dead jack shall be replayed

Practice

If time permits, after completion of green mowing and marking, teams may practice prior to the first draw of the day in the direction perpendicular to the direction to be used in the first draw. A team with a bye may practice during that bye on a vacant rink designated by the drawmaster.

Forfeited Game(s)

It is the responsibility of each player to be aware of the start time for each game. The umpire shall score one shot against an absent player or team after every ten-minute period that they are late and it shall be counted as an end played. At the end of thirty minutes the game shall be forfeited to the opposing player or team.

Shots scored in Forfeited Games and Byes

In sets play, forfeited games or byes will be scored two game points, two set points and the average net total of shots scored by the winners in that round in the same section. In non-sets play a forfeited game or bye will be scored as a win at the average score of all games in the same section in that round.

Restricting Movement of Players during Play

Players will only be allowed to walk up to the head as specified in Article A.4.1 in Appendix A of the *Laws of the Sport of Bowls*.

Emergency Committee

An Emergency Committee shall be formed for each event to rule on issues that may arise. The committee will consist of the Host Club Games Chair or his/her delegate, the Greenskeeper or other Club Representative and the duty Umpire.

The Emergency Committee will:

Deal with any disputes that may arise.

Determine when stoppage in play is necessary due to local conditions including the right to cancel play for the remainder of the day or tournament, and alter the length of games if necessary to make up for lost time.

APPENDIX B

TOURNAMENT FORMATS

President's Cup.

Two teams of mixed triples per club plus two Zone teams

Two games of 14 ends.

Two games established by random draw, except two teams from same club or the Zone do not play each other

Two points for a win, 1 point for a tie

The President's Cup is awarded to the Club or the Zone with the best combined record for their two teams, determined in the following order until a tie is broken:

- Total game points.
- Total net shots ('shots for' minus 'shots against').
- Total ends won.

Singles.

Sets Play in accordance with Law 15 of the “Laws of the Sport of Bowls”

9 end sets for both Men’s and Ladies’ Singles.

7 end sets for both Men’s and Ladies’ Novice Singles

8 entries will be drawn into two sections of 4 after all players have arrived. Full round robin within each section.

Winners of each section will be determined by Law 15.3 and will then play in the gold medal/silver medal game.

7 entries. One section. Four rounds of play established by a random draw. Each of the four players with byes will be credited with two game points, two set points and the average net total of shots scored by the winners in that round. First and second place after the four rounds will be determined by Law 15.3 and will then play a full game for the gold/silver medal.

6 entries. One section, full round robin, five rounds of play. Gold medal and silver medal to be determined by Law 15.3, without a play-off.

5 entries. One section, same format as **6 entries** but each player playing four games and getting one bye. No points awarded for byes (as all players get one).

4 entries. One section, full round robin. Three rounds of play. Gold medal and silver medal to be determined by Law 15.3, without a play-off.

Mixed Pairs.

All games will be 14 ends.

An additional end will be played to break a tie after 14 ends. The extra end will not count to ends won.

2 game points for each win 0 game points for a loss.

12 to 16 entries

Will be drawn into two sections after all teams have arrived with each of a club's two entered teams being placed in different sections. 14 entries will be divided into 6 and 8 to avoid byes. Each team will play four randomly drawn games within their section, except if a section has an odd number of teams, where four teams will have three games and one bye. The bye will count as a win with the average net total of shots scored and ends won by all the winners in that section for that round.

The winners of the two sections will playoff in the gold/silver game.

- If two teams are tied in game points in a section they will play a 3 end tie breaker game, if tied for shots after 3 ends they will play an additional end.
- There will be no tie breaker game if 3 or more teams are tied in game points for first place in a section.
- If three or more teams are tied in game points for first place the tie will be broken firstly by the net shots in their four games and if two or more teams are still tied then by ends won.

9 to 11 entries

One section. Four rounds of play established by a random draw, except for an odd number of teams, four teams will have three games and one bye. The bye will count as a win with the average net total of shots scored and ends won by all the winners in that section for that round.

- **If three or more teams are tied in game points for the top two places** the tie will be broken firstly by the net shots in their four games
- if three or more teams are still tied the tie will then be broken by ends won.
- The top two teams will play a 14 end gold/silver game.
- **If one team is in first place but two or more teams are tied for second place** the tie for second place will be broken
- firstly by the net shots in their four games
- if two or more teams are still tied for second place then by ends won.
- The team finishing second will play a 14 end gold/silver game against the team that finished in first place.

8 entries

Will be drawn into two sections of 4 after all teams have arrived. Where a club has two entries they will be placed in different pools. Full round robin within each section.

Winners of each section will play in the gold medal/silver medal game. Ties for first place in a section will be broken as described in the **12 to 16** entries section above.

7 entries.

One section. Four rounds of play established by a random draw. Four teams will have three games and one bye. The bye will count as a win with the average net total of shots scored and ends won by all the winners in that round.

The top two teams will play a gold/silver game.

Ties for the top two places will be broken as described in the **9 to 11 entries** section above.

6 entries.

One section, full round robin, five rounds of play. Gold medal and silver medal to be determined without a play-off game

- firstly by game points,
- if two or more teams are tied in game points then by net shots
- if still tied by ends won,

5 entries.

One section, same format as 6 entries but each player playing four games and getting one bye. No points awarded for byes (as all players get one). Ties broken and medals awarded as for **6 entries**

4 entries.

One section, full round robin. Three rounds of play.

Top two teams play in gold/silver game.

If three or more teams are tied for first place or two or more teams tied for second place on game points the ties will be broken

- Firstly by net shots and if needed by ends won. After ties in the standings are broken in this way the top two teams will play the gold/silver game.